

Sandgroopers Caravanners Inc.
Minutes of Management Committee meeting
held at Binningup
Friday 1st February 2019 at 3.00pm



In attendance:

Ronnie Adams, Helen Bizzill, Ian Fullerton, David Hiscock, Roy Lundy, Glenda Olesen, Alan Parkinson (via facetime) and Dianne Young.

Apologies:

Clelia Gough and Helen Schell

Meeting opened: 3:05pm

David opened the meeting and welcomed everyone including Alan Parkinson who was joining us via facetime.

Minutes:

As all members had read the minutes from the meeting held on 30th November 2018 they were approved as correct.

Moved by, Ronnie Adams

Seconded, Helen Bizzill

Minutes from previous meeting accepted unanimously

Key matters arising from minutes: none

• **Correspondence inwards and outwards**

Inward:

28/11/18 – Email – Geoffrey Leighton – inquiry into joining our club and are pets allowed

06/12/18 – Email – John Bradley – AGM Minutes, National Rally, NACC & Directors Meeting Reports

10/12/18 – Email – Derek Atkinson – National Caravan Rally Newsletter No. 11

11/12/18 – Email – John Bradley – Caravanswest Newsletter, Volume 20, No.6

18/12/18 – Email – Graham Harley – WAACCI Club Affiliation Fee and Public Liability Insurance Levy

03/01/19 – Email – Helen Bizzill – Request for volunteers for security gates at National Rally

08/01/19 – Email – John Bradley – Agenda for Delegates Meeting & note on Wireless Trailer Interface

15/01/19 – Email – John Bradley – Treasurer's Report for Delegates Meeting

23/01/19 – Email – Derek Atkinson – National Caravan Rally Newsletter No. 12

23/01/19 – Email – John Bradley – Caravanswest Newsletter, Volume 21, No. 1

Outward:

22/11/18 – Email – Club Delegates – WAACCI Agendas for AGM & Delegates Meeting

28/11/18 – Email – Clelia Gough – Introductory letter into club and list of rallies for 2019

14/01/19 – Email – Club Delegates - Agenda for Delegates Meeting & note on Wireless Trailer Interface

21/01/19 – Email – National Rally Attendees – request for volunteers at National Rally
21/01/19 – Email – Alan Parkinson – WAACCI Club Affiliation Fee & Public Liability Insurance Levy
21/01/19 – Email – Sandgroper Members - Caravanswest Newsletter, Volume 20, No.6
21/01/19 – Email – Sandgroper Members - National Caravan Rally Newsletter No. 11
21/01/19 – Email – Sandgroper Members - AGM Minutes, National Rally, NACC & Directors Meeting Reports
23/01/19 – Email – Sandgroper Members – National Caravan Rally Newsletter No. 12
23/01/19 – Email – Sandgroper Members - Caravanswest Newsletter, Volume 21, No. 1

Inward and outward correspondence moved by, Helen Bizzill
Seconded, Ronnie Adams
Inward and outward correspondence accepted unanimously

- **Treasurer's report:** - Alan Parkinson
 - Finance Report, Balance Sheet and P&L Statement to 26th Jan 2019 distributed to committee members on 27th Jan 2019
 - Henry & Helma Gielingh have resigned from club.
 - Alan to complete a list of club assets and who is currently holding them.

Treasurer's report moved by, Dianne Young
Seconded, David Hiscock
Treasurer's report accepted unanimously

- **Membership Secretary's report:** - Dianne Young
 - Merle Burn to resign as a full member and to become an Associate member, waiting on letter from her.
 - Had a query yesterday from Frank & Pat Stumpers re joining the club. Clelia to send out information.

Membership Secretary's report moved by, David Hiscock
Seconded, Glenda Olesen
Membership Secretary's report accepted unanimously

- **Rally Coordinator's report:** - Ian Fullerton
 - Ian has been researching venues, prices and facilities. He presented David with a suggested Rally List for 2020. Each month has a choice of 3 different venues and Ian tried to ensure that there was one that was south, north and east for each month.
 - Helen suggested that we put it to our members here this weekend to make a decision on the location of our February 2020 rally.
 - David asked the committee to look thru the rally list, make a decision on what they think would be a good location for a rally and to let Ian know via email within 2 weeks.
 - Ian has paid \$7.50 for a copy of Wikicamps and Helen suggested that the club reimburse Ian for the expense.

Rally Coordinator's report moved by, Glenda Olesen
Seconded, Helen Bizzill
Rally Coordinator's report accepted unanimously

- **General business: -**

Previous meeting

- Website – Changes to wording on home page. Dianne put forward a suggestion for changes and the committee were happy with the suggestion. Ronnie Adams moved that the changes go ahead and Ian Fullerton seconded the change. **Action Dianne**
- Clelia has been nominated to authorise information for Dept. of Mines, Industry Regulation & Safety. Dianne informed the group that it was a very small job and since the committee was due to change in the next 6 months perhaps it would be better to arrange for the new Secretary to take over in August. **Action Dianne in August with handover of Secretarial Role**
- It was decided that the General Meeting be held on Tuesday 9th April 2019 at 10:30am. The Gosnells Hotel and the RAAFA would be suitable venues for the meeting. The members will need 28 day's notice of the meeting, a copy of the proposed constitution and by-laws.
- A discussion took place over the club seal and it was decided that the club did not require one at this stage.

This meeting

- A deposit needs to be paid at the Airport Caravan Park for our September rally. David suggested that we pay a deposit for 13 vans instead of 20, once those places have been filled, we can then book more if required. The committee agreed and an email now needs to be sent to members. **Action Dianne**
- Members need to book and pay their deposits for our Christmas rally at Woodman Point Caravan Park. An email needs to be sent to members informing them of the details. **Action Dianne**
- A provision for Associate Members will be part of the new by-laws when the new constitution is completed.
- Ronnie & Helen visited the Hillview Golf Club to see if it would be suitable for our 20th anniversary lunch in September. They decided it would be adequate with a 2-course alternate drop including coffee for a maximum of \$40 per person. We could even consider taking our own cake.
- Roy Lundy said he had spoken to Kevin Forbes regarding a new set of disc bowls and Kevin said that we could borrow a set from WAACCI. The club currently has an old set but they are not standard regulation. The committee had a discussion and authorised Roy to purchase a new set, the cost will be approximately \$186.00.

- **Meeting closed:** 4:55pm

- **Next Management Committee meeting:** May 2019

Signed as a true and correct record of the meeting: _____

Date: _____